



THE MUNICIPALITY OF CENTRAL ELGIN

APPLICATION FOR REMOVAL OF PART LOT CONTROL Pursuant to Section 50 of the Planning Act

General Information:

Applications for the removal of Part Lot Control under Section 50 of the Planning Act are to be submitted to the Municipality of Central Elgin using the attached application form. The application must be completed in full and submitted together with the plans and application fee.

Applications to remove part lot control will only be considered by Council for the purpose of subdividing vacant lots within an approved and registered plan of subdivision to provide for the separate ownership of semi-detached dwelling units.

Pre-consultation:

Prior to submitting an application the applicant or agent is advised to arrange a meeting with Municipal Planning staff to review the proposal.

A Complete Application:

It is important that an application is complete. If all of the mandatory Information is not provided the processing of the application may be delayed.

Submission Requirements:

The following must accompany the filing of an Application for Removal of Part Lot Control:

- 1 completed Application, Including all required authorizations/declaration(s).
- 3 full sized copies and 1 reduced copy of the approved and registered Plan of Subdivision (11M Plan) showing the location of the lots proposed to be removed from part lot control.

Fees:

The following fees will be applicable to applications for the removal of Part Lot Control:

Type	Fee (cheques should be made payable to the Municipality of Central Elgin)
Application Processing Fee	\$ 534.50 + \$21.50 per lot created
Planning Registration Fee	\$ 21.50 per lot created, covers ongoing monitoring of conveyances under the by-law, receipt & filing of reference plans – due upon completion of all conveyances
Legal Fees	\$ 801.75 The applicant is responsible for all legal fees associated with the registration and repeal of the by-law.
County Fee	\$4,000.00 (separate cheque made payable to "The County of Elgin")

OFFICE USE ONLY

Date Stamp – Date Received:

Fee Paid: ☐Yes ☐No



THE MUNICIPALITY OF CENTRAL ELGIN

APPLICATION FOR REMOVAL OF PART LOT CONTROL

I/We hereby apply, as outlined in this application, to the Council of the Corporation of the Municipality of Central Elgin pursuant to the provisions of the Planning Act, for Removal of Part Lot Control under Section 50 of the *Planning Act*.

1. Name of applicant: _____
Address: _____
Telephone (home): _____ (business) _____
E-Mail: _____

2. Is the applicant the owner of the land? ☐ Yes ☐ No If no, please provide:

Name of owner: _____
Address: _____
Telephone (home): _____ (business) _____
E-Mail: _____

3. Name of Agent (if any): _____
Address: _____
Telephone: (home): _____ (business) _____
E-Mail: _____

4. Location of Property ("subject lands"):
11M Plan No.: 11M-_____ Subdivision File No.: 34T-_____

Total # of Lots being created: _____

Please identify the lot(s) within the above noted 11M Plan that is/are subject to this application to remove part lot control: _____

What is the estimated time frame for the conveyance of the lots subject to this application?: _____

5. Additional Comments:

6. This application must be filed with the **Municipality of Central Elgin, 450 Sunset Drive, St. Thomas N5R 5V1** and must be accompanied by the application fees (see fee schedule on Page 1).

**PLEASE MAKE CHEQUES PAYABLE TO “THE MUNICIPALITY OF CENTRAL ELGIN”
OR “THE COUNTY OF ELGIN” AS APPLICABLE.**

DECLARATION:

I, _____ of _____
do solemnly declare that all above statements contained in all of the exhibits transmitted
herewith are true, and I make this solemn declaration conscientiously believing it to be true and
knowing that it is of the same force and effect as if made under oath and by virtue of the
Canada Evidence Act.

Declared before me at the

_____ of _____

In the County of _____

this _____

day of _____ A.D.

Signature of Owner or Authorized Agent

A Commissioner, etc.

OWNER'S AUTHORIZATION:

THIS MUST BE COMPLETED BY THE OWNER IF THE OWNER IS NOT FILING THE APPLICATION

Note: If there are multiple Owners, an authorization letter from each Owner (with dated, original signature) is required OR each Owner must sign the following authorization.

I, (we) _____, being the Applicant(s) and/or registered Owner(s) of the subject lands, hereby authorize _____ to prepare and submit an Application for a Minor Variance.

Signature

Day

Month

Year

Municipal Freedom of Information Declaration:

In accordance with the provisions of the Planning Act, it is the policy of the Municipality of Central Elgin to provide public access to all development applications and supporting documentation.

In submitting this development application and supporting documentation, I _____
_____ (please print name) the ☐ Owner ☐ Applicant ☐ Authorized Agent, hereby acknowledge the above-noted policy and provide my consent, in accordance with the provisions of the Municipal Freedom of Information and Protection of Privacy Act, that the information on this application and any supporting documentation provided by myself, my agents, consultants and solicitors, will be part of the public record and will also be available to the general public.

I hereby authorize the Municipality of Central Elgin to post a "Possible Land Use Change" sign and allow municipal staff to access to the subject lands for purposes of evaluation of the subject application.

Signature

Day

Month

Year