



## Corporation of the Municipality of Central Elgin

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### Terms of Reference - Municipality of Central Environmental Committee

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#### **SECTION 1 - OVERVIEW**

- 1.1 The Municipality of Central Elgin Environmental Committee (CEEC) is a volunteer Committee established and approved by the Council of the Corporation of the Municipality of Central Elgin.

#### **SECTION 2 – MANDATE**

- 2.1 The CEEC is established to research and promote environmental concerns and solutions to subsequently set environmental goals and advise Council in implementing those goals as policies of the Municipality of Central Elgin.
- 2.2 The CEEC mission and goals include:
- 2.2.1 The reduction of the Municipality's carbon footprint;
  - 2.2.2 Consideration of improved energy efficiency options in all projects;
  - 2.2.3 The reduction in the amount of waste and its impact on the environment;
  - 2.2.4 The protection, preservation, conservation, and enhancement of natural systems;
  - 2.2.5 Consideration of existing or proposed bylaws and policies related to the protection and enhancement of the environment;
  - 2.2.6 Any other matters referred by Council;
  - 2.2.7 Other areas identified by the Committee for approval by Council.
- 2.3 The CEEC may work to achieve its mission through:
- 2.3.1 Public education initiatives;
  - 2.3.2 Environmental projects;
  - 2.3.3 Monitoring outcomes;
  - 2.3.4 Involvement with local businesses;
  - 2.3.5 Public engagement on environmental issues referred from Council and/or staff as needed.
- 2.4 The CEEC shall annually prepare two written reports, being the work plan and budget and the annual report.

2.5 The CEEC shall hold a minimum of four meetings annually.

**SECTION 3 - COMPOSITION**

3.1 The CEEC may be composed of a maximum of twelve (12) members as follows:

- 3.1.1 Three (3) representative from the public;
- 3.1.2 Two (2) members of Council;
- 3.1.3 Five (5) members of staff
- 3.1.4 One (1) representative from Kettle Creek Conservation Authority
- 3.1.5 One (1) representative from Catfish Creek Conservation Authority