



Corporation of the Municipality of Central Elgin

Terms of Reference - Municipality of Central Elgin Heritage Committee

SECTION 1 - OVERVIEW

- 1.1 The Municipality of Central Elgin Heritage Committee (Heritage Central Elgin) is a volunteer Committee established and approved by the Council of the Corporation of the Municipality of Central Elgin.

SECTION 2 – MANDATE

- 2.1 Heritage Central Elgin may:
- 2.1.1 establish criteria for the evaluation of properties of architectural and/or historical value or interest, and co-ordinate the submission of all information, recommendations, and advice to Council with regard to the conservation of the Municipality of Central Elgin's heritage;
 - 2.1.2 recommend to Council buildings, lands, or areas worthy of conservation;
 - 2.1.3 initiate, consider, and develop proposals for the preservation, the maintenance, and the restoration of properties designated for preservation;
 - 2.1.4 advise Council, when Council in accordance with the provisions of the Ontario Heritage Act, consults with the Committee about its intention to:
 - i. designate a property within the municipality to be of historic or architectural value or interest;
 - ii. repeal a by-law or part thereof designating property;
 - iii. consider a property owner's application to alter the property where the alteration is likely to affect the reason for the designation;
 - iv. consider a property owner's application to demolish or remove any building or structure on such property or to permit such demolition or removal
 - v. pass a by-law to define the municipality or one or more areas thereof as an area to be examined for future designation as a heritage conservation district and to prepare an official plan amendment with respect to such designation.
 - 2.1.5 to implement programs and activities to increase public awareness and knowledge of heritage conservation issues;
 - 2.1.6 to advise and assist Council on all matters relating to Parts IV and V of the

2.1.7 Ontario Heritage Act 1990;
to advise and assist Council on any other matters relating to buildings and areas of architectural and/or historical significance

2.2 Heritage Central Elgin shall hold a minimum of four meetings annually.

SECTION 3 - COMPOSITION

3.1 Heritage Central Elgin may be composed of a maximum of eleven (11) members as follows:

- 3.1.1 Ten (10) representatives from the public;
 - i. With representation from each Ward if possible.
- 3.1.2 One (1) member of Council;